County of Sonoma
Agenda Item
Summary Report

Clerk of the Board
575 Administration Drive
Santa Rosa, CA 95403

To: Board of Directors, Sonoma County Water Agency

Board Agenda Date: April 14, 2015
Vote Requirement: Majority

Department or Agency Name(s): Sonoma County Water Agency

Staff Name and Phone Number: Supervisorial District(s):
Tim Anderson 521-6208 Third, Fourth, and Fifth

Title: North Coast Integrated Plan Travel Expense

Recommended Actions:

Authorize the Sonoma County Water Agency General Manager to reimburse travel costs for local members of the North Coast Resource Partnership Technical Review Panel.

Executive Summary:

This Board Action would authorize the General Manager of the Sonoma County Water Agency (Water Agency) to reimburse travel costs for up to two persons appointed by the Sonoma County Board of Supervisors to serve on the North Coast Resource Partnership Technical Review Panel to attend meetings related to the North Coast Integrated Regional Water Management Plan. Total cost would be less than $3,600 per year.

HISTORY OF ITEM/BACKGROUND:

The County of Sonoma (County) participates in the North Coast Resource Partnership, a group of 7 counties, cities, tribes and interested parties that develop and support the North Coast Integrated Regional Water Management Plan. As a signatory to the memorandum of understanding the County may appoint two members to the Technical Review Panel of the North Coast plan. Currently Mr. Dale Roberts of the Water Agency and Mr. Wayne Haydon of the California Geological Survey are appointed as local members of the Technical Review Panel.

Participation in the Technical Review panel requires travel to attend up to four panel meetings and speak at four quarterly meetings of the partnership which are held typically in Yreka, Weaverville, Eureka and Ukiah. The Water Agency reimburses travel costs for employees serving on the panel. Board approval is requested to also allow reimbursement of travel costs up to a maximum of $3,600 per year for up to two Board appointed Technical Review Panel members that are not employed by the Water Agency. The maximum cost estimate assumes two panel members making eight trips per year at a cost of about $225 per trip. At this time the reimbursement would only be for expenses for Mr. Wayne Haydon and costs are projected to be less than $1,800 per year.

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Reimbursement would be made at actual cost based on receipts for hotel, meal and miscellaneous expenses and at standard rates for vehicle mileage if applicable and would be subject to limitations stated in the county travel policy. Reimbursement in future years would be contingent on budget approval.

Prior Board Actions:
12/14/10 Board Approval of the North Coast Integrated Regional Water Management Plan Revised Memorandum of Mutual Understandings

Strategic Plan Alignment
Goal 2: Economic and Environmental Stewardship
The integrated planning effort ensures that strategic water priorities are addressed on a regional basis helping to optimize cost-effectiveness and environmental protection.

Water Agency Water Supply Goals and Strategies, Goal 2: Protect the Water Agency's existing water rights and our clean, high-quality water supply, and improve system resiliency by continuing to develop alternative supplies.

The technical review team ensures that state funding is allocated to projects that protect water quality and support efficient water use in the region. These also improve water supply reliability for the region.

Fiscal Summary - FY 14-15

<table>
<thead>
<tr>
<th>Expenditures</th>
<th>Funding Source(s)</th>
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<tbody>
<tr>
<td>Budgeted Amount</td>
<td>$ 3,600</td>
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<td>Add Appropriations Reqd.</td>
<td>$</td>
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<td>State/Federal</td>
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<td>Fees/Other</td>
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<td>Use of Fund Balance</td>
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<td>Contingencies</td>
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<td>Water Transmission Fund</td>
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<tr>
<td>Total Expenditure</td>
<td>$ 3,600</td>
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<tr>
<td>Total Sources</td>
<td>$ 3,600</td>
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Narrative Explanation of Fiscal Impacts (If Required):
Estimated cost is $3,600 per year. Future year expense would be contingent on budget approval.

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<tr>
<th>Position Title (Payroll Classification)</th>
<th>Staffing Impacts</th>
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<tr>
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<td>Monthly Salary Range (A – I Step)</td>
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Narrative Explanation of Staffing Impacts (If Required):

Attachments:

Related Items “On File” with the Clerk of the Board:

None.