County of Sonoma
Agenda Item
Summary Report

Clerk of the Board
575 Administration Drive
Santa Rosa, CA 95403

To: Board of Supervisors

Board Agenda Date: April 14, 2015
Vote Requirement: Majority

Department or Agency Name(s): Transportation and Public Works

Staff Name and Phone Number: Susan Klassen (707) 565-2231

Supervisory District(s): Countywide

Title: Sonoma County Transit – FY 2014-15 Low Carbon Transit Operations Program

Recommended Actions:

1) Approve resolution agreeing to comply with all conditions and requirements set forth in the Certification and Assurances document and applicable statutes, regulations and guidelines for Low Carbon Transit Operations Program (LCTOP) funded transit projects.

2) Authorize the Director of Transportation and Public Works to execute all required documents of the LCTOP program and any amendments thereto with the California Department of Transportation.

3) Authorize the Chair to execute the Authorized Agent Form required under the LCTOP program, which is on file with the Clerk of the Board.

Executive Summary:

The Low Carbon Transit Operations Program (LCTOP) is one of the Cap and Trade funding programs established by the State Legislature in 2014. The LCTOP was created to provide operating and capital assistance for transit agencies to reduce greenhouse gas emissions and improve mobility, with a priority on serving disadvantaged communities. LCTOP funding is a new funding source that will be allocated annually to transit operators based on a formula distribution. Before the State can authorize disbursement of LCTOP funding, Board approval of the requested actions is required.

Similar to the Lifeline Transportation Program request approved by the Board on March 10, 2015, the anticipated $93,068 that Sonoma County Transit will receive from the LCTOP will be used for operating purposes and capital support for expanded Sonoma County Transit weekday commute-period service in the Sonoma-Springs, North-County (Windsor, Healdsburg and Cloverdale) and Lower Russian River areas. Introduction of these services will coincide with the introduction of SMART rail service in late 2016. Specific service plans will be detailed once SMART releases its operating schedule in early 2016.

Prior Board Actions:

3/10/15: Board approved a resolution requesting Lifeline Transportation Program funding from the
Metropolitan Transportation Commission for operating and capital support for Sonoma County Transit’s fixed-route services. Resolution No. 15-0079.

**Strategic Plan Alignment**  
Goal 1: Safe, Healthy, and Caring Community

LCTOP funding will help to ensure the provision of a safe, reliable, comfortable and cost-effective public transit system for residents and visitors.

### Fiscal Summary - FY 14-15

<table>
<thead>
<tr>
<th>Expenditures</th>
<th>Funding Source(s)</th>
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<tbody>
<tr>
<td>Budgeted Amount</td>
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<td>Add Appropriations Req'd</td>
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<td><strong>Total Sources</strong></td>
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**Narrative Explanation of Fiscal Impacts (If Required):**

No current year fiscal impact; funds are expected to be received and expended in FY 15-16 and appropriations are included in the requested FY 15-16 Transit Division budget.

### Staffing Impacts

<table>
<thead>
<tr>
<th>Position Title (Payroll Classification)</th>
<th>Monthly Salary Range (A – I Step)</th>
<th>Additions (Number)</th>
<th>Deletions (Number)</th>
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**Narrative Explanation of Staffing Impacts (If Required):**

None.

**Attachments:**

Resolution; Authorized Agent Form

**Related Items “On File” with the Clerk of the Board:**

Certifications and Assurances Form