County of Sonoma
Agenda Item
Summary Report

Clerk of the Board
575 Administration Drive
Santa Rosa, CA 95403

To: Board of Directors, Sonoma County Water Agency

Board Agenda Date: June 14, 2016

Vote Requirement: Majority

Department or Agency Name(s): Sonoma County Water Agency

Staff Name and Phone Number: Claire Nordlie 707-524-1165

Supervisory District(s): All


Recommended Actions:


Executive Summary:

This item requests authority for the Sonoma County Water Agency’s (Water Agency) General Manager to execute an agreement with North Marin Water District (North Marin) for reimbursement to Water Agency for Water Use Efficiency Program assistance in the amount of $210,000; agreement terminates on December 31, 2019.

Water Agency will conduct water use efficiency activities on behalf of North Marin including implementation of rebate programs and the Water Smart Home Survey program. Water Agency has been conducting similar programs for North Marin since 2013 and has conducted over 1,000 water surveys and pre-qualified hundreds of residents for water saving rebate programs.

HISTORY OF ITEM/BACKGROUND

North Marin and Water Agency share the goal of promoting increased water use efficiency in order to reduce operating costs, avoid or defer capital improvement costs associated with expansion of water supply and wastewater disposal systems, minimize associated environmental impacts, and meet the criteria and standards of state and federal regulatory agencies. North Marin and Water Agency are parties to the Restructured Agreement for Water Supply, which authorizes the Water Agency to implement and fund water use efficiency measures that are cost-effective and will reduce water demands on Water Agency’s water transmission system. North Marin and Water Agency are also signatories to the Memorandum of Understanding Regarding Urban Water Conservation in California (M.O.U.), as governed by the California Urban Water Conservation Council. The M.O.U. identifies water use efficiency Best
Management Practices that achieve long-term reductions in per-capita water demand to improve supply reliability, reduce the impact of short-term water shortage conditions, and provide a more accurate basis for future water management planning efforts. In addition, North Marin and Water Agency are members of the Sonoma-Marin Saving Water Partnership whose intent is to provide regional solutions for water use efficiency.

Water Agency and North Marin have cooperated to develop, implement, and fund a water use efficiency program, and North Marin desires Water Agency’s continued assistance in developing and implementing North Marin’s water use efficiency measures.

Specifically, North Marin is requesting services and materials from Water Agency for implementation and administration of North Marin’s water use efficiency program including various rebates and measures, and will reimburse Water Agency for its costs. North Marin’s water use efficiency program includes the High Efficiency Toilet Rebate, Commercial, Industrial and Institutional and Residential, Water Smart Landscape Rebate, Cash-for-Grass Turf Replacement Rebate and Lawn Be Gone program, Weather Based Irrigation Controller Rebate, Residential Clothes Washer Rebate, and the Water Smart Home Survey Program.

SERVICES TO BE PERFORMED
Under the proposed agreement, the Water Agency will provide assistance with various water use efficiency measures.

The revenue received will not exceed $210,000; the agreement will begin when funding from the first agreement is expended, which is anticipated to occur in October 2016 and terminates on December 31, 2019. The source of revenue is from North Marin and will go into the Water Agency’s Water Transmission, Water Conservation fund.

Prior Board Actions:

<table>
<thead>
<tr>
<th>Date</th>
<th>Action Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>05/28/2014</td>
<td>Approved authority for Water Agency General Manager to execute an agreement between Water Agency and North Marin Water District for reimbursement for Water Use Efficiency Program assistance. Cost $180,000; term end December 31, 2017.</td>
</tr>
<tr>
<td>03/12/2013</td>
<td>Prior agreement with North Marin Water District ($183,750 total agreement revenue sourced from grants and North Marin Water District), to distribute grant funds and administer water use efficiency programs; no term end date given.</td>
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</tbody>
</table>

Strategic Plan Alignment

County Goal 2: Economic and Environmental Stewardship: This project aligns with this goal by reducing water and waste water treatment and distribution which will, in turn, also reduce Green House Gas emissions.

Water Agency Water Supply Goals and Strategies, Goal 3: Maintain stable water supply revenue source and improve operational efficiencies. Ensure that water will be available to customers at all times, including during short-term emergencies, such as earthquakes, and long-term challenges caused by extended droughts and global climate change.
### Fiscal Summary - FY 15-16

<table>
<thead>
<tr>
<th>Expenditures</th>
<th>Funding Source(s)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Budgeted Amount</td>
<td>Water Agency Gen Fund</td>
</tr>
<tr>
<td>Add Appropriations Reqd.</td>
<td>State/Federal</td>
</tr>
<tr>
<td></td>
<td>Fees/Other</td>
</tr>
<tr>
<td></td>
<td>Use of Fund Balance</td>
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<tr>
<td></td>
<td>Contingencies</td>
</tr>
<tr>
<td></td>
<td>North Marin Water District</td>
</tr>
<tr>
<td><strong>Total Expenditure</strong></td>
<td><strong>Total Sources</strong></td>
</tr>
</tbody>
</table>

### Narrative Explanation of Fiscal Impacts (If Required):

No revenue or expense will be associated with this agreement in FY 2015-16. Revenue received for the term of the Agreement will not exceed $210,000, and will fully offset costs associated with this program. The source of revenue is from North Marin Water District and will go into the Water Transmission, Water Conservation fund at Sonoma County Water Agency.

### Staffing Impacts

<table>
<thead>
<tr>
<th>Position Title (Payroll Classification)</th>
<th>Monthly Salary Range (A – I Step)</th>
<th>Additions (Number)</th>
<th>Deletions (Number)</th>
</tr>
</thead>
</table>

### Narrative Explanation of Staffing Impacts (If Required):

### Attachments:
- Draft Agreement
- Related Items “On File” with the Clerk of the Board: